



Picayune Street Festival Rules and Regulations

200 Hwy 11 S Picayune MS 39466 Phone 601-799-3070 info@picayunemainstreet.com

Application is hereby made for space at the Picayune Street Festival to exhibition and sale of products indicated & agreement to abide by all the following terms of this contract, to wit:

1. Priority will be given to local organizations, businesses and individuals. Picayune Main Street, Inc. reserves the right to refuse all applications.
2. PICAYUNE MAIN STREET, INC. shall not be responsible or liable for any injury or loss that may arise or come to lessee, or his/her employees or goods, for any cause whatsoever. PICAYUNE MAIN STREET, INC. PROVIDES OVERNIGHT 24-hour security during the weekend event. Security assumes no liability for vendor's property or belongings. PICAYUNE MAIN STREET, INC provides no insurance for vendor's belongings. Any insurance must be placed and paid for by the Vendor. Vendor relieves the sponsor and the property owners of all responsibility about the safe keeping of property during the festival. Vendors shall not park in nor block streets or any private driveways.
3. Antiques shall be limited to things that are old, collectible, and suitable to the character of an antique show. Crafts shall be limited to hand-made or hand-decorated items. No YARD SALE type items are allowed. Limited retail merchandise is allowed as approved by committee. Picayune Main Street, Inc. – Street Festival Committee reserves the right to require the withdrawal of any item from display or sale for any reason whatsoever. Fireworks of any type are forbidden as is Silly String, pop ball guns, knock off or illegal items, etc. Any change or additional merchandise other than on original application must be turned in to the office to add to application.
4. No firearms of any kind are allowed without written approval by Picayune Police Department. No Knives allowed at event.
5. Vendors shall furnish their own set-ups, tie downs and necessary coverings. Picayune Main Street, Inc. will NOT provide tables, shelving, rain coverings, garbage bags, extension cords, etc. Tents are requested to be used to cover the sales area and should be 10x10 or 10x20 to fit the booth space that you have purchased. Infringing on adjoining space is prohibited. Tablecloths are required for tables. No 12x12 tents.
6. Trash must be bagged, tied and placed in designated areas. All areas must be kept clean and sanitary.
7. No food products may be left out overnight.
8. Everything set up must be completed between 6:00 p.m.-10:00 p.m. on Friday or by 7:30 a.m. Saturday. Vehicles must be moved to authorize parking areas. NO VEHICLES WILL BE ALLOWED TO REMAIN ON Festival-UTILIZED STREETS. No vehicles will be allowed on the streets to load until 5:00 p.m. Saturday or Sunday, and then only after all visitors/customers have cleared the streets.
9. All food vendors are responsible for disposing of their own cooking oil, water and food. Any waste items or products that you bring to sell or prepare food MUST be taken with you when you leave. Do not dump any food, water, grease, ashes, etc., in street gutters, storm drains, lots, parking lots or porta-potties.
10. There will be no refunds once fees are paid. There are NO rain dates. (no refunds due to inclement weather)
11. Booths cannot be re-rented or sold by the vendor.
12. All food vendors must have MS Health Department permits and approval. MS Health Department Phone: 601-798-5354
13. No Food Booth will be allowed to open without a certificate of Insurance with a minimum of \$1,000,000.00 general liability coverage. The Picayune Main Street, Inc. and the City of Picayune must be listed as Certificate Holder on the insurance certificate. The Picayune Street Festival must receive the insurance certificate no later than 20 days prior to the Festival to allow time to verify the information. MS Health department requires a permit fee payable to Picayune Main Street, Inc.
14. A Fire Extinguisher is required for any booth or trailer using any heat source for cooking or for any other use that could be considered a fire risk. The extinguisher must be of a sufficient type and size to handle any fire that could possibly erupt within your specific location. You will be asked to show our Street Festival Captain the extinguisher if you are required to have one and will not be allowed to operate your booth or trailer without one. If you have questions concerning the size and type needed, please check with your local fire marshal to determine the needs for your specific operation prior to setting up.

15. A clear, visible menu of all items sold with pricing must be posted on your booth in plain view of customers. No changes can be made to the menu submitted with the application within thirty (30) days of event.
16. All booths must remain open for the duration of the festival. ALL sidewalks and store fronts are to be kept clear.
17. Vendors are not allowed to place fryers, tables, ice chest, chairs, food, signs etc. beyond their designed booth space.
18. Vendors must remain in the designated space to hand out information and cannot walk around handing out printed info.
19. **SMOKING or VAPING IS PROHIBITED IN ANY BOOTH, OR IN THE FRONT OF ANY BOOTH.** The City of Picayune has adopted a “No Smoking” ordinance for any business, or food facility, which includes this Street Festival. If you must smoke/vape, please do it outside and away from any booth, as it also may be offensive to customers.
20. **NO PETS, SKATEBOARDS, BICYCLES, SKATES, SCOOTERS, OR UNAUTHORIZED SOLICITATIONS, DISTRIBUTIONS OR MOTOR VEHICLES.**
21. No booth of any kind will be allowed to give out FOUNTAIN DRINKS, CANNED OR BOTTLED DRINKS OR BOTTLED WATER
22. FEES: 10X20- \$125.00 Arts & Crafts; 10 X 20 Full Food Booth is \$400.00; A 10 X 20 SNACK ITEMS FOOD BOOTH IS \$250.00 for items such as Popcorn, Kettle Corn, Snowballs, Preserves, Candies, Cookies, Muffins, Cakes, etc. BE SURE YOUR APPLICATION CLEARLY STATES FULL DESCRIPTION OF THESE FOOD ITEMS. \$100.00 Beverage Permit to sale Tea, Lemonade, Soft Drinks, & Bottled Water. Full Food Service Vendors may purchase an additional 10’ of space at a cost of \$200.00. Please include this additional amount with your payment. Electricity is limited. See application for electrical cost. We recommend that you bring extension cords of at least 100 feet in length with you, as none are provided by Picayune Main Street, Inc. Electricity is to be used for booth operation only No other use of electricity, including campers or RV’s, will be permitted at this Festival
23. Please inform us if you have any water requirements
24. SALES TAXES: All vendors whether local or not, are responsible for collecting sales tax (7% non-food & 8% food) and for paying those taxes prior to departure. Designated members of PICAYUNE MAIN STREET, INC. / Street Festival Committee will collect taxes before the close of the fair. Any Vendor not paying taxes will be reported to MS State Tax Collections. Your Tax ID number or Social Security number is required on your TAX FORM. Sales tax checks are to be made payable to Picayune Main Street, Inc.
25. NOTE: 7:30 am on Saturday is “NO SHOW” time and your space will be forfeited, and possibly re-assigned.
26. Please complete and mail the application with appropriate fees to PICAYUNE MAIN STREET, INC. P.O. Box 1656, Picayune, MS 39466-1656. Incomplete applications will be returned.
27. Picayune Main Street continues to improve the quality and appearance of our festival. **Our booths and products will be juried.** Any booth not holding up to the Picayune Main Street guidelines and standards will be given a warning. If things stated in the warning are not corrected, the vendor will not be allowed back.

ELECTRICITY FEES

28. _____ 110 @ \$ 25 _____ 220 @ \$50 CHECK amps needed _____ 30 amp _____ 50 amp _____ 80 amp _____ 100 amp
 Bring minimum 100-foot extension cord for electricity. Extension cords will not be provided.

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 OR UNAUTHORIZED SOLICITATIONS, DISTRIBUTIONS OR MOTOR VEHICLES.**

TO REQUEST “SPACE” RENEWAL FOR THE NEXT FESTIVAL, APPLICATION AND FEES MUST BE RECEIVED NO LATER THAN THIRTY (30) DAYS FOLLOWING THE CURRENT STREET FESTIVAL TO SECURE SPACE.

Days Inn Picayune
 450 S. Lofton Avenue
 Picayune, MS
 601-799-1339

Econo Lodge Picayune
 550 S. Lofton Drive
 Picayune, MS 39466
 1-855-873-6561

Heritage Inn Picayune
 1122 Memorial Blvd,
 Picayune, MS 39466
 601-798-8874

Holiday Inn Express Hotel
 Picayune
 1001 Dauphin St,
 Picayune, MS 39466

Local RV Parks
 Sun Roamers
 41 MS Pines Boulevard
 Picayune MS 39466
 607-798-5818

Clear Water RV Park
 1505 Caesar Road
 Carriere MS 39426
 601-749-8142

Bed & Breakfast
 The Henry Smith House
 99 Henry Smith Road
 Picayune MS 39466
 601-749-8606