



Picayune Street Festival Guidelines

P.O. Box 1656 Picayune MS 39466 Phone 601-799-3070 info@picayunemainstreet.com

Application is hereby made for space at the Picayune Street Festival to exhibition and sale of products indicated & agreement to abide by all the following terms of this contract, to wit:

1. Picayune Main Street, Inc. reserves the right to refuse all applications.
2. PICAYUNE MAIN STREET, INC. shall not be responsible or liable for any injury or loss that may arise or come to lessee, or his/her employees or goods, for any cause whatsoever. PICAYUNE MAIN STREET, INC. PROVIDES OVERNIGHT 24-hour security during the weekend event. Security assumes no liability for vendor's property or belongings. PICAYUNE MAIN STREET, INC provides no insurance for vendor's belongings. Any insurance must be placed and paid for by the Vendor. Vendor relieves the sponsor and the property owners of all responsibility about the safe keeping of property during the festival. Vendors shall not park in nor block streets or any private driveways.
3. Antiques shall be limited to things that are old, collectible, and suitable to the character of an antique show. Crafts shall be limited to hand-made or hand-decorated Items. No YARD SALE type items are allowed. Limited retail merchandise is allowed as approved by committee. Picayune Main Street, Inc. – Street Festival Committee reserves the right to require the withdrawal of any item from display or sale for any reason whatsoever. Fireworks of any type are forbidden as is Silly String, pop ball guns, etc. Any change or additional merchandise other than on original application must be turned in to the office to add to application.
4. No firearms of any kind are allowed without written approval by Picayune Police Department. No Knives/swords allowed at event.
5. Vendors shall furnish their own set-ups, tie downs and necessary coverings. Picayune Main Street, Inc. will NOT provide tables, shelving, rain coverings, garbage bags, extension cords, etc. Tents are requested to be used to cover the sales area and should be 10x10 or 10x20 to fit the booth space that you have purchased. Infringing on adjoining space is prohibited. Tablecloths are required for tables. **No 12x12 tents.**
6. There will be no refunds once fees are paid. There are NO rain dates. (no refunds due to inclement weather)
7. Booths cannot be re-rented or sold by the vendor.
8. Trash must be bagged, tied & placed in designated areas. All areas must be kept clean and sanitary. Sidewalks are to remain clear.
9. No food products may be left out overnight.
10. Everything set up must be completed between 6:00 p.m.-10:00 p.m. on Friday or by 7:30 a.m. Saturday. Vehicles must be moved to authorize parking areas. NO VEHICLES WILL BE ALLOWED TO REMAIN ON Festival-UTILIZED STREETS. No vehicles will be allowed on the streets to load until AFTER 5:00 p.m. Saturday or AFTER 4pm Sunday, and then only after all streets have cleared. Streets must be cleared by 7pm on Sundays.
11. All food vendors are responsible for disposing of their own cooking oil, water and food. Any waste items or products that you bring to sell or prepare food MUST be taken with you when you leave. Do not dump any food, water, grease, ashes, etc., in street gutters, storm drains, lots, parking lots or porta-potties.
12. All food vendors must have MS Health Department permits visible. Questions MS Health Department Phone: 601-798-5354
13. No Food Booth will be allowed to open without a certificate of Insurance with a minimum of \$1,000,000.00 general liability coverage. The Picayune Main Street, Inc. and the City of Picayune must be listed as Certificate Holder on the insurance certificate. The Picayune Street Festival must receive the insurance certificate no later than 20 days prior to the Festival to allow time to verify the information. MS Health department requires a permit fee payable to Picayune Main Street, Inc.
14. A Fire Extinguisher is required for any booth or trailer using any heat source for cooking or for any other use that could be considered a fire risk. The extinguisher must be of a sufficient type and size to handle any fire that could possibly erupt within your specific location. You will be asked to show our Street Festival Captain the extinguisher if you are required to have one and will not be allowed to operate your booth or trailer without one. If you have questions concerning the size and type needed, please check with your local fire marshal to determine the needs for your specific operation prior to setting up.
15. A clear, visible food menu of all items sold with pricing must be posted on your booth in plain view of customers. No changes can be made to the menu submitted with the application within thirty (30) days of event.
16. All booths must remain open for the duration of the festival. ALL sidewalks and store fronts are to be kept clear.
17. Vendors are not allowed to place fryers, tables, ice chest, chairs, food, signs etc. beyond their designed booth space.
18. Vendors must remain in the designated space to hand out information and cannot walk around handing out printed info.

19. SMOKING or VAPING IS PROHIBITED IN ANY BOOTH, OR IN THE FRONT OF ANY BOOTH. The City of Picayune has adopted a “No Smoking” ordinance for any business, or food facility, which includes this Street Festival. If you must smoke/vape, do so behind and outside of booth a minimum of 10ft. away from any booth.
20. No booth of any kind will be allowed to give out FOUNTAIN DRINKS, CANNED OR BOTTLED DRINKS OR BOTTLED WATER
21. FEES: 10X20- \$150.00 Arts & Crafts; 10 X 20 Full Food Booth is \$450.00 Includes Drink Permit; A 10 X 20 SNACK ITEMS FOOD BOOTH IS \$200.00 for items prepared on site. BE SURE YOUR APPLICATION CLEARLY STATES FULL DESCRIPTION OF THESE FOOD ITEMS. Full Food Service Vendors may purchase an additional 10’ of space at a cost of \$200.00. Please include this additional amount with your payment. Electricity is limited. See application for electrical cost. We recommend that you bring extension cords of at least 100 feet in length with you, as none are provided. Electricity is to be used for booth operation.
22. Please inform us if you have any water requirements
23. SALES TAXES: All vendors whether local or not, are responsible for collecting sales tax (7% non-food & 8% food) and for paying those taxes prior to departure. Designated members of PICAYUNE MAIN STREET, INC. / Street Festival Committee will collect taxes before the close of event. Participants not paying taxes will be reported to MS State Tax Collections. Sales tax checks are to be made payable to Picayune Main Street, Inc. NO SALES TAX WILL BE COLLECTED PRIOR TO 4PM ON SUNDAY AT CLOSE OF EVENT.
24. NOTE: 7:30 am on Saturday is “NO SHOW” time and your space will be forfeited. We are aware some emergency situations arise.
25. Please complete and mail application with appropriate fees to PICAYUNE MAIN STREET, INC. P.O. Box 1656, Picayune, MS 39466. Incomplete applications will be returned. Booth spaces will not be assigned until 1. Committee approval of photographs of Merchandise 2. Completed signed application 3. Payment in full.
26. Picayune Main Street continues to improve the quality and appearance of our festival. Booths and products are juried on proper tie downs, presentation, products and punctuality.

ELECTRICITY FEES

27. _____ 110 @ \$ 25 _____ 220 @ \$50 CHECK amps needed _____ 30 amp _____ 50 amp _____ 80 amp _____ 100 amp
Bring minimum 100-foot extension cord for electricity. Extension cords are not provided.

TO REQUEST “SPACE” RENEWAL FOR THE NEXT FESTIVAL, APPLICATION AND FEES MUST BE PAID IN FULL NO LATER THAN THIRTY (30) DAYS FOLLOWING THE CURRENT STREET FESTIVAL TO SECURE A SPACE FOR UPCOMING EVENT. PRIOR PRESENTATION, PRODUCTS & PARTICIPANTS REPORTED PERFORMANCE WILL BE CONSIDERED FOR PLACEMENT FOR UPCOMING EVENT.

**Picayune Main Street, Inc. reserves the right to refuse all applications. Hospitality is our priority. Vendors are a representation of our festival so be mindful to be respectful for any patron, volunteer, or staff.
Negative SocialMedia post are not acceptable, contact a volunteer for any concerns.
Disruption to the character of our festival can result of said vendor not returning to future festivals.**

NO PETS, SKATEBOARDS, BICYCLES, SKATES, SCOOTERS,

OR UNAUTHORIZED SOLICITATIONS, DISTRIBUTIONS OR MOTORIZED VEHICLES

Local Hotels

- Days Inn Picayune 450 S. Lofton Avenue Picayune, MS 601-799-1339
- Econo Lodge Picayune 550 S. Lofton Drive Picayune, MS 39466 1-855-873-6561
- Heritage Inn Picayune 1122 Memorial Blvd, Picayune, MS 39466 601-798-8874
- Holiday Inn Express Hotel 1001 Dauphin Street Picayune, MS 39466 601-749-2626

Local Bed & Breakfast

- Henry Smith House 99 Henry Smith Rd, Picayune, MS 39466 601-749-8606
- Picayune Proper Bed & Breakfast 286 Magnolia Drive Picayune MS 39466 601-749-4732

Local RV Parks

- Sun Roamers 41 MS Pines Boulevard Picayune MS 39466 601-798-5818
- Clearwater RV Park & Campgrounds 1505 Caesar Road Carriere MS 39426 601-749-8142
- Alison RV Park 158 Cliff Mitchell Road Picayune MS 39466 601-799-9306

Please Completed Applications to Picayune Main Street, Inc. P.O. Box 1656 Picayune MS 39466

Applications must be signed and information clearly entered.

03/30/2022